

**Indiana Department of Workforce Development
Commission on Vocational and Technical
Education
Document 02-03**

MINUTES

INDIANA COMMISSION ON VOCATIONAL AND TECHNICAL EDUCATION

**Ben Davis High School
Room V-106
1200 North Girls School Road
Indianapolis, Indiana**

May 17, 2002

Minute No. 28

Call to Order – Item I – Chair Brown called the meeting of the Indiana Commission on Vocational and Technical Education to order at 2:00 p.m.

Minute No. 29

Pledge of Allegiance – Item II – Chair Brown led the Commission members and the audience in the Pledge of Allegiance to the flag.

Minute No. 30

Roll Call and Determination of a Quorum – Item III. – Chair Brown declared a quorum present. Commission members Andrew Brown, Dan Theobald, Ken Pierce, John Egger, Steven Pitts, Marnia Kennon, and John Patterson were in attendance. Commission members Paul Hernandez, Susan Stauffer, and Larry Ferguson were not in attendance.

Minute No. 31

Discussion Item – Item IV. - Consideration of March 15, 2002 Minutes, Document 02-02

Commission Member Theobald moved the Minutes of the March 15, 2002 Meeting Document 02-02 be approved. Seconded by Commission Member Egger; unanimously carried. (Copy filed with official Minutes.)

Minute No. 32

Discussion Item – Item V. – Presentation from Ron Hoke, Area Vocational Director

Terry Fields, State Director, Vocational and Technical Education thanked Mr. Ron Hoke for hosting the Indiana Commission on Vocational and Technical Education meeting at Ben Davis Career Center. Mr. Fields introduced Mr. Hoke to speak to the Commission.

Mr. Hoke stated Commission members saw the secondary programs on the tour of the facility. Ben Davis Career Center has approximately 5,000 enrollments after 3:00 p.m. for adult basic education programs. The

Career Center is the largest off site campus for Ivy Tech Community College classes. The Career Center hosts over 30 Community College classes in 2002 as well as individual programs for business and industry.

Chair Brown thanked Mr. Hoke on behalf of the Commission for hosting the meeting, the tour, and the luncheon.

Minute No. 33

Discussion Item – Item VI. – State Director’s Report

Mr. Fields stated he would update the Commission on various items later in the Information and Discussion Session.

Minute No. 34

Discussion Item – Item VII. – Old Business

Commission member Pierce requested information on IN TERS.

There was no further old business to come before the Commission.

Minute No. 35

Discussion Item – Item VII. – New Business

Chair Brown requested the Commission members receive new state I.D. badges. Mr. Fields stated staff would arrange for Commission members to have this done at the July 19 Commission meeting.

Minute No. 36

Decision Item – Item VIII – FY2003 Perkins III Grants Budget

Mr. Fields stated this grant budget would begin July 1, 2002. Indiana was allocated \$2,499,812 for Title II Tech Prep. (Copy filed with official Minutes.) Out of these monies, five percent is reserved for Tech Prep Administration. This amounts to \$124,991. The remainder of these monies will be formula allocated throughout the state for Tech Prep Education Programs. The Basic Grant dollar amount for Indiana is \$26,643,219. The state is allowed to use up to five percent for state administration; however, Indiana uses under two percent, or a total of \$494,923 which the state matches. Up to one percent may be budgeted for State Institutions. Indiana has budgeted with Department of Corrections for the amount of \$120,900. A total of \$60,000 is budgeted towards nontraditional training and employment. A balance of \$23,483,974 remains in the Basic Grant dollars to be split between secondary and postsecondary institutions. Of this amount, postsecondary institutions will receive \$8,552,863 and secondary institutions will receive \$14,931,111. Discussion followed.

Mr. Fields requested the Commission members authorize staff to proceed with implementing FY2003 Perkins III Grant Budget as proposed.

Commission member Egger made the motion to approve the FY2003 Perkins III Grant Budget as proposed. Seconded by Commission member Pierce; unanimously carried.

Action: Vocational and Technical Education staff to implement FY2003 Perkins III Grant Budget.

Minute No. 37

Discussion Item – Item IX.A. – Federal Incentive Grants

Mr. Fields stated Indiana was successful in meeting performance standards in WIA, Adult Education, and Vocational Education. On April 20, 2002, the U.S. Department of Labor (DOL), Employment and Training Administration made \$2,896,500 available to the State of Indiana “for exceeding performance levels, agreed to by the Secretaries, Governor and State Education Officer, for outcomes in State operated employment and adult education programs”. A group of representatives from WIA, Vocational Education, and Adult Education will meet to discuss ideas on how the funds will be utilized. Mr. Fields stated at the March 15, 2002 Commission meeting, the Commission members proposed some of the funds be considered for appropriation in rewarding the Vocational community for meeting local performance measures. Discussion on the incentive money followed.

Minute No. 38

Discussion Item – Item IX.B. – State Legislation

Mr. Fields introduced Ms. Patty Shutt, Director, Career and Technical Education, Department of Education to update the Commission on state legislation. House Bill 1099. Ms. Shutt stated that IAAVD and the Department of Education are joining together to develop the minimum program standards associated with local program approval. This will revert back to the local area districts as of January 1. The State Board of Education will pass the minimum program standards as of December 31, 2002.

Minute No. 39

Discussion Item – Item IX.C. – CTA Update

Mr. Fields stated the Certificate of Technical Achievement Report is available on the Technical Education website. (Copy filed with official Minutes.) This report shows the total assessments by occupational area, the individual county by level, the individuals by region, and the CTA statistics by region. For additional reports, individuals may contact Mr. Chris Deaton.

Chair Brown requested ASE-NATEF be included and broken out on the CTA report. Mr. Fields stated staff would have this available at the July 19 Commission meeting.

Minute No. 40

Discussion Item – IX.D. - Other

Commission member Pierce asked when secondary and postsecondary allocations would be available for Perkins III. Mr. Fields stated the secondary allocations were completed, however, the postsecondary allocations would be available Monday or Tuesday of next week.

Chair Brown thanked Commission member Patterson and Mr. Ron Hoke for inviting the Commission to Ben Davis Career Center.

Chair Brown urged Commission members to visit in their districts and schools.

Minute No. 41

Scheduled Meetings – Item X

The date for the next Commission Meeting was reviewed.

Minute No. 42

Adjournment – Item XI

There being no further business to come before the Commission, Chair Brown adjourned the meeting at 2:30 p.m.

(Date)

Andrew Brown, Chair

Dan Theobald, Secretary